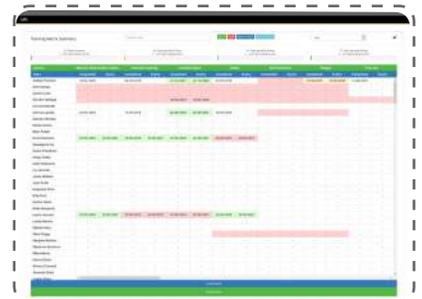


LEARNING MANAGEMENT SYSTEM

An Enterprise-Level Learning Management Solution

Utilize our robust learning management system to build, host, and deliver your own online courses, tests, and surveys through our secure course player and exam engine.



An elegant and robust content solution.

Our enterprise-level learning management system allows you to quickly and easily create engaging training material using a wide variety of SCORM and multimedia files. Once your content is built and the desired course options set, easily assign it to your employees using access codes, the integrated training matrix, or individual, location, or role-specific permissions.

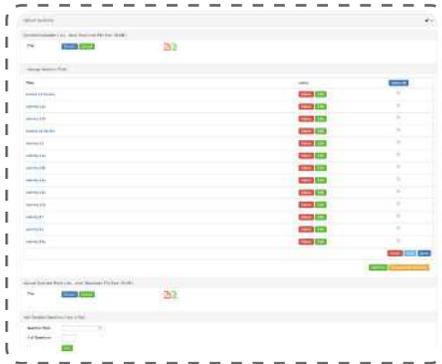
Compatibilities

SCORM 1.2 and 2004

Upload SCORM 1.2 and 2004 files developed with popular authoring tools, including Trivantis Lectora, Adobe Captivate, and Articulate Storyline 360.

Mainstream Media and Presentation Files

Easily create custom courses using a wide variety of popular file types, including images, videos, PDFs and PowerPoint presentations.



Exam Capabilities

Randomize questions and the order of answers to improve exam security

Upload hundreds of questions in seconds using the uploader template

Download printable exams and answer keys for classroom use



Bonus Features

Course Completion Notifications

Customizable Certificates

Form Integration

Virtual Proctoring

YouTube and Vimeo Playback



Document Uploader

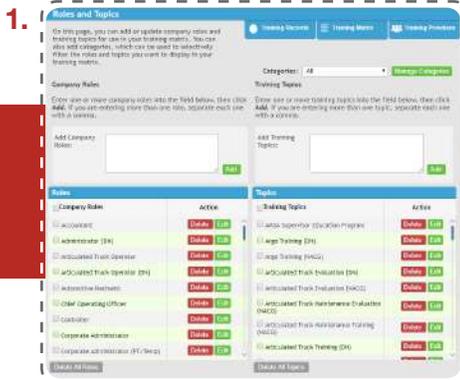
Our document uploader allows users to upload their driver documentation and training certificates directly into an online course while completing it! These documents are sent to an administrator for approval. Once approved, the documents are used to fulfill a training topic and remove the associated requirement from the training gap report.



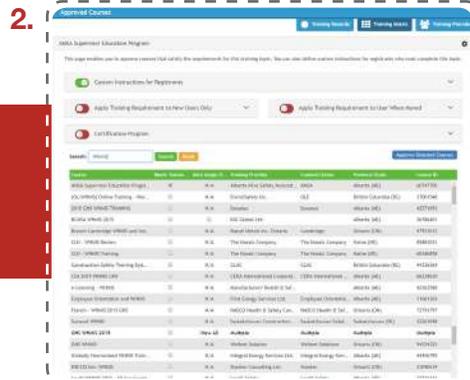
Managing employee training can be challenging. The solution? Automate it.

Simple Set-Up

Many system matrices take extensive time and effort to set up. Ours can be set up in three easy steps:



1. Enter your company's roles and training topics.



2. Specify courses that satisfy the training topics.

3. Set training as required or optional based on an employee's company role and location.

That's it! The system automatically delivers the specified training to each employee.

Features

Automatic Assignment: The Training Matrix not only allows training to be set as optional or required based on an employee's role and location, but also makes it possible to automatically assign training at given intervals or on expiration.

Gap Analysis: Using powerful algorithms and parameters set by the Training Matrix, required training for each employee is identified and compared against completed online and classroom training. A detailed gap analysis report is generated showing which regions, work sites, departments, and even individuals are behind in their training.

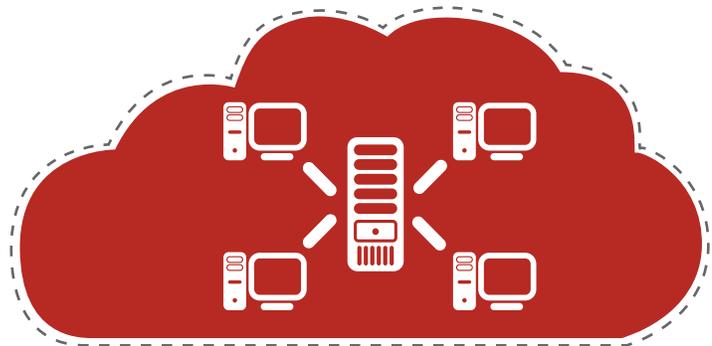
Classroom Link: Hyperlinks can be created that allow your employees to click on a training topic and be automatically redirected to a calendar showing available classroom training sessions that meet the training topic requirements.

Certification Program

The Training Matrix allows training topics to be constructed with multiple levels, each with its own requirement. This functionality allows for the creation of certification programs in which each requirement must be met to advance to the next level. Requirements for each level can be based on completion of a specific course, completion of a subset of courses from a course pool, or completion of a minimum number of training hours. The options are endless.

API / SSO

Synchronize Data and Expedite System Access across Applications

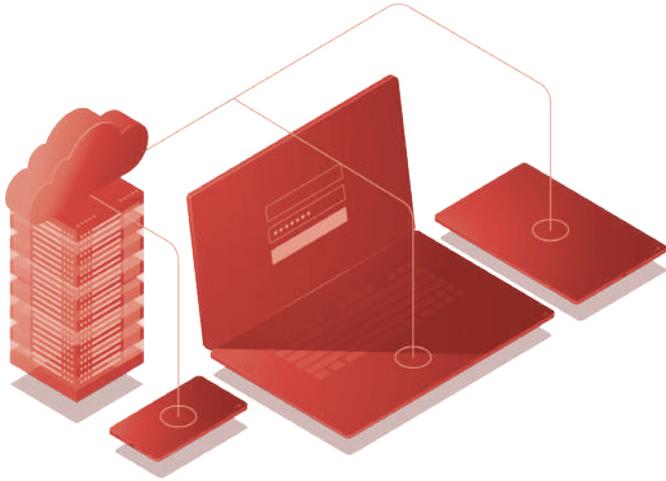


Save your company **time and money** by utilizing an application programming interface (API) coupled with single sign-on (SSO) technology to **seamlessly connect** your systems with ours.

A screenshot of a project management dashboard. It shows a table with columns for 'Title', 'Task Name', 'Estimated Time', 'Status', and 'Start Materials'. The table lists various tasks such as 'Waiting on Heights', 'Waiting on Heights Modals', 'In Progress', '2018 Construction Environmental/FEDCH Video', 'Accident/Accident Investigation', 'Working Area Safety', 'Cardinal Space Entry and Anchor', 'Crane Aids Tutorial', 'ERP Exam Preparation', 'Final Workshop Inspection', 'Post M's Orientation 2018', 'Ground Disturbance 201', 'Ground Disturbance Modals', 'Revised Methodology, Assessment, and Control', 'Records of Searching for Light Commercial Vehicles', 'Records of Searching for Large Vehicles', and 'Records of Searching for Light Commercial Vehicles'. Each row has a 'Status' column with a green checkmark and a 'Start Materials' column with a red 'X' icon.

Automate data synchronization so you can focus on what matters most.

— Application Programming Interface (API) —



An application programming interface (API) is a means for allowing two or more systems to communicate. Using an API, your company can seamlessly transfer data between your systems and ours to automatically:

- Create and remove users in our LMS based on your payroll system updates
- Assign courses to new user accounts
- Transfer course completion data, including scores, attempts, average times, and certificates
- Add company locations and roles

Single Sign-On

Single sign-on utilizes the login authentication process of one of your systems to gain instant access to ours. Single sign-on can be used with a variety of systems including your:

Company
Intranet

Payroll
System

Customer Relationship
Management System

Social Networking
Tools

Project Management
Software



Security

To securely transfer data, our system requires an encrypted authentication token comprised of the following:

BIStrainer Key: Validates that access permission has been granted to our system

Company Identifier: Confirms which company the user belongs to within our system

Employee I.D.: Uniquely identifies each employee

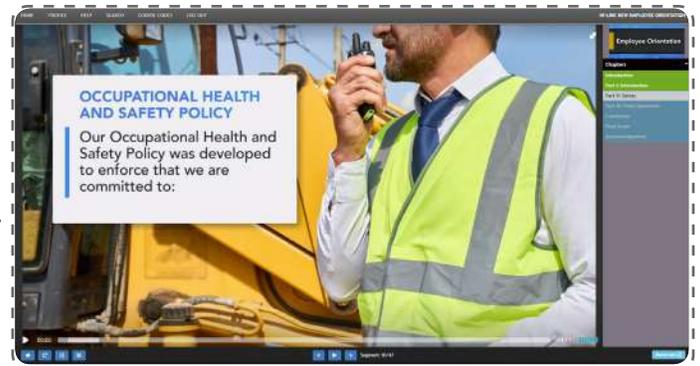
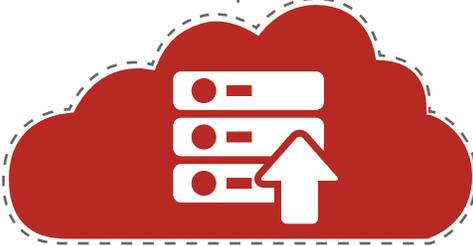
Course I.D.: Determines which courses should be added to a user's account

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WORK SITE ORIENTATIONS

Online Employee Onboarding



Streamline your organization's onboarding process by reducing administration and having everything completed before workers show up on site.



Assigned	Title	Plan Rank	Estimated Time	H2020	Print Materials	
	Working at Heights	2 / 2	75%	38 Minutes	09/09/2017	Start
	Working at Heights Modules	6/6	100%	09/09/2017	09/09/2017	Start
In Progress	Title	Segment	Started	Print Materials		
	3312 Construction Environmental FRENCH video	1 / 1	31/03/2018		Complete	
	Accidents/Incident Investigations	1 / 1	31/11/2017		Complete	
	Blasting Area Safety	1 / 1	01/06/2017		Complete	
	Certified Scaffolding Erectors and Restraint	1 / 1	29/08/2017		Complete	
	Course Admin - Tutorial	2 / 2	20/04/2018		Complete	
	CEEP - Crane Protection	2/4 - 1/4	12/04/2018		Complete	
	General Workplace Inspections	1 / 1	08/11/2017		Complete	
	First Aid Orientation 2016	1 / 1	03/05/2018		Complete	
	General Orientation 2017	1/1 - 1/1	14/03/2018		Complete	
	General Orientation 2018	1 / 1	07/12/2017		Complete	
	General Orientation, Assessment, and General	01 / 02	05/02/2018		Complete	
	Records of Issuing for Light Commercial Vehicles	1 / 1	14/05/2017		Complete	
	Records of Tagging for Large Vehicles	1 / 1	14/05/2017		Complete	
	Records of Tagging for Light Commercial Vehicles	1 / 1	14/05/2017		Complete	
	RSE Orientation	1 / 1	14/05/2018		Complete	
	Warehouse Materials Transportation	1 / 1	01/07/2017		Complete	
	Warehouse Site	1 / 1	03/02/2018		Complete	



Streamline your onboarding process with the latest and greatest innovations in online training.

Let us help you implement adaptive learning that can provide experienced workers with high-level updates, key information, and brand new knowledge while providing new workers all the in-depth information, background knowledge, and learning needed to get up to speed.

Full Customization



Virtual Proctoring: Using the employee's webcam, we can virtually proctor your orientation, ensuring users pay attention to the content and verifying their identity.



Certificate Upload Technology: Workers can upload all their historical training directly into the orientation. These records will automatically populate in their account after being verified by a supervisor or manager.



President's Message: Using technology as simple as a cellphone, it's easy to take a video of the president addressing the team, then upload the message directly into the orientation.



Mainstream Multimedia: Admins can upload your current orientation directly into the system, whether it consists of video, HTML5 files, or PowerPoint slides. Workers can then access it through any Internet-ready mobile device.



SCORM Compliant: Both SCORM 1.2 and 2004 files can be uploaded directly into your orientation for easy access.



Self-Registration: By creating a website link to your orientation, you can have contractors or employees simply click to access the orientation, setting up an account for themselves in minutes.



Exam Engine: Using the system's integrated exam engine, it's easy to pepper questions throughout the material for higher levels of employee engagement and knowledge retention.



Digital Forms: Digital forms can be included as part of the orientation, allowing employees to complete all of their policies, procedures, self-identifications, medial questionnaires, etc. right inside the course.



Seamless Onboarding

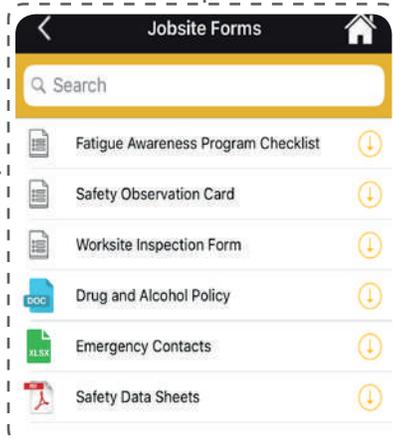
The beauty of online orientations is the seamless way the system communicates the training record to your departments. Send your Human Resources department the proper paperwork the second the course is complete. Provide instant verification to the supervisors once training requirements are met. Give gate security an easy way to check if personnel are validated for entry. All of this and more is possible through one, easy-to-use application.

www.setsafety.ca

SafeTapp

Secure Training Record Storage and Offline Forms

Access a wide range of safety tools from your phone including all your training certificates, safety forms, company policies and procedures, and more!



Completed Training		
Title	Marks	
Bear Awareness	100%	🏆
Confined Space	80%	🏆
Fall Protection	100%	🏆
Forklift Operation (Counterbalanced)	100%	🏆
Ground Disturbance 201	100%	🏆
Health and Safety 101	100%	🏆



Support your most important health & safety objectives with one convenient EHS App

Whether you're an employee, contractor, employer, or prime contractor, this app can benefit you. As an employee or contractor, you can download and store training certificates, complete audits and inspections, as well as sign off on company policies and procedures, all from your BISTRainer account using your tablet or smartphone. As an employer or prime contractor, you can scan certificates, then search and verify training records before allowing anyone on your work site.

Features

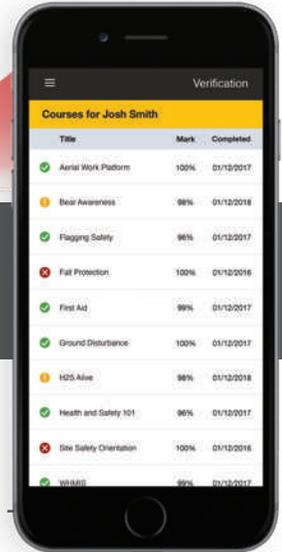
Training Record Storage

Offline Forms

Digital Folders

Offline Access

QR Code Technology



Incident Report NEW

Job #

Please fill out
Please check incident type, and fill out corresponding box below. Box 1, 5, 6, 7, 8 & 9 are required for all incident types. More than one incident type may be necessary ie: Vehicle accident with injury.

Injury Report of Occurance
 Vehicle Accident Property Damage

Employee Name
John Doe

Please circle the injured area
Mark your area in the below image. Once done click Save button to save your diagram.

Clear Diagram

Save Submit

Offline Forms

You now have the power to build your own digital forms in minutes or choose from our template library. Forms become easily accessible by your people anytime and anywhere, even if they are offline. Designed for use in the field to complete any custom form including incident investigations, hazard assessments, and competency validations. It's easy to capture photos, videos, and more—even offline. Access real time incident reporting, alerts and notifications.

ID Badges

In addition to the functionality already mentioned, SafeTapp can also be used to:

- Scan BISTRainer generated ID badges
- Access the resulting list of employer or contractor training records

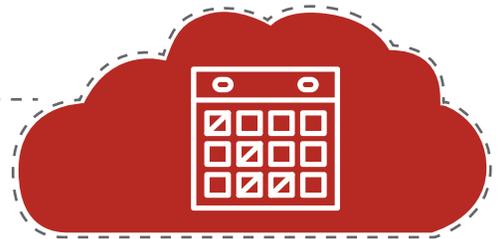
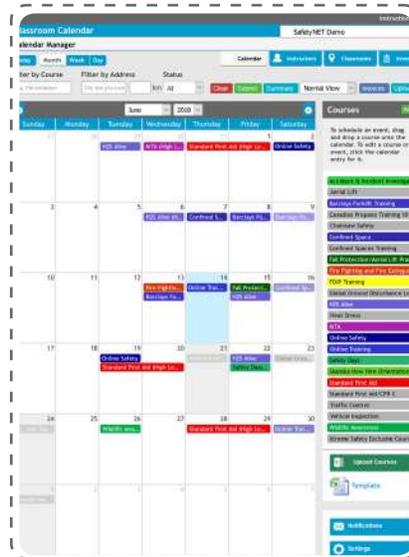
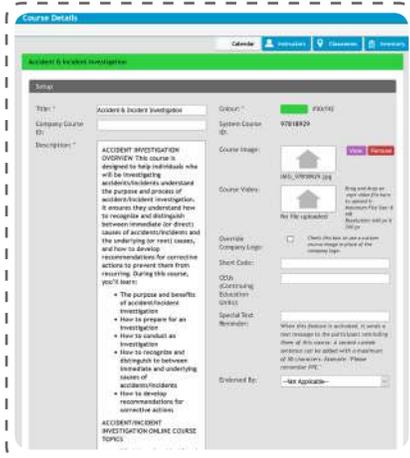
No QR code to scan? No problem. Manual verification is also possible!

By entering a certificate number and matching last name in SafeTapp, you can access details of a worker's training, including the course title, expiry date, ID verification status, and more. By inputting a user ID, you can pull up a complete history of that worker's training, then click each record to receive more information and view copies of their certificates.



CLASSROOM CALENDAR MANAGEMENT SYSTEM

Designed by Training Providers, Built for Training Providers



Take control of your classroom-based training by managing it all online with our powerful calendar tool.



A software that can manage hundreds of instructors, classrooms, and courses across multiple cities.

Quickly and Easily



Schedule single or multi-day training events using our drag-and-drop interface



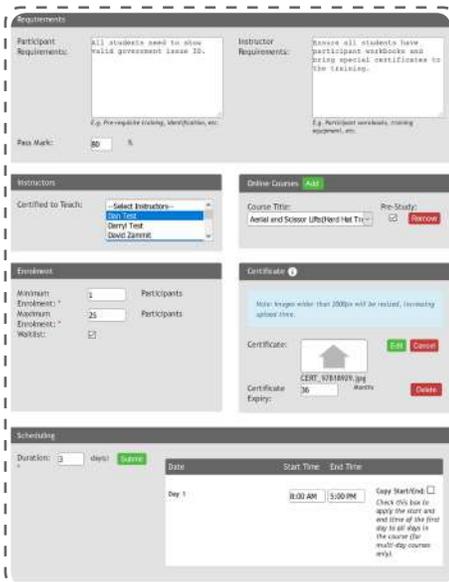
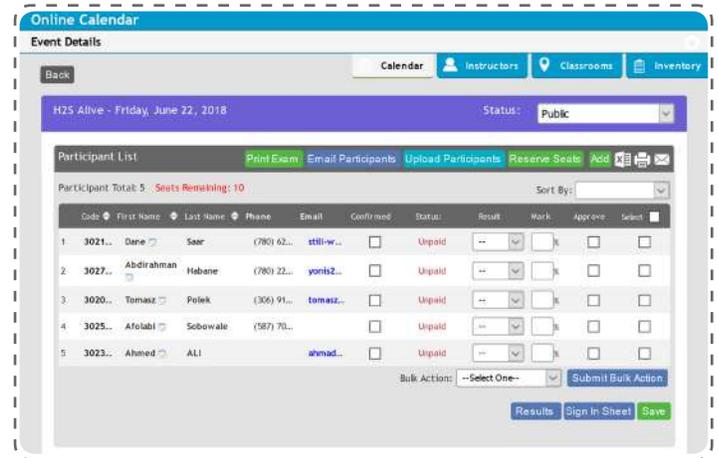
Assign instructors and reserve classrooms for each training event



Process participant registration and invoicing online



Manage and track classroom equipment and inventory



Advanced Functionality

- **Instructor Management:** Identify which instructors can teach which courses, and instantly see what days they are available to teach.
- **Classroom Management:** Set up classrooms, link them seamlessly through Google maps, and set up their specific parameters.
- **Course Setup:** Build each course (including images, videos, detailed descriptions, start/stop time, etc.), then reuse them to create training events.
- **Registration Management:** Have students register through your website or have admin register them manually or via Excel upload.
- **Course Asset Management:** Manage inventory for student workbooks, tablets, or physical gear across your entire organization, whether it's with an instructor, in a classroom, or with a customer.

Interactive Instructor Dashboard

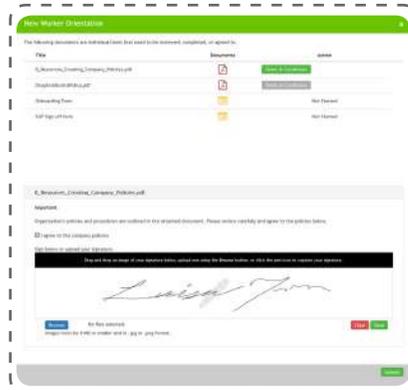
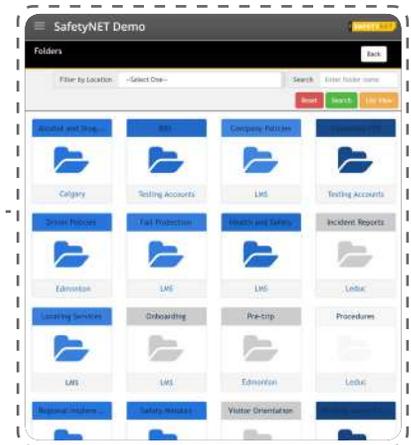
The top feature in our classroom calendar software is the ability for instructors to access an interactive dashboard. The instructor dashboard allows them to drag and drop course assets from the dashboard to the main screen, instantly playing videos and PowerPoints for the students on their tablets. They can also drag and drop quizzes into the student drop zone, allowing instant access to students. As students complete the quiz, collective results appear on the dashboard, providing the instructor insight into what areas of the course material to focus on the most.



DIGITAL FOLDERS

Cloud-Based Policy and Procedure Storage

Upload hundreds of documents into one cloud-based storage location for your team to access, view, and digitally sign off on.



Secure Online Document Storage, Access, and Sign Off

Upload policies, procedures, forms, and other documents, such as drug and alcohol policies and working alone procedures, to an online foldering system where all or select employees can be granted permission to download, view, complete, and sign using their mobile device.

Users	Completed	Remains In Progress	Incomplete	Maths	Time
LMS	# %	# %	# %	# %	Mins
James Cooper	5 62%	0 0%	3 37%	0 0%	
Alan Webster	12 60%	0 0%	8 40%	77 234	
Amy Lee	2 50%	0 0%	2 50%	0 0%	
Andrea Martin	3 100%	0 0%	0 0%	0 0%	
Arthur Grier	7 54%	0 0%	6 46%	0 0%	
Brad Moore	0 0%	0 0%	1 7 100%	0 0%	
Carla Wu	2 100%	0 0%	0 0%	0 0%	
Dannell Ashdown	0 0%	0 0%	0 0%	0 0%	

Features

Sign-Off Reports



Digital Signatures



Mobile Compatibility



Permission Management



Notification System

The best part of the foldering system is the automatic notifications. When new policies, procedures, forms, or other documents are uploaded to a folder, notifications are sent to users letting them now that new or updated items are available for review and sign off.

Title	Pass Mark	Estimated Time	Added	Print Materials
New Worker Orientation	None		15/06/2018	Open
Terms and Conditions	None		15/06/2018	Open

The following documents are individual items that need to be reviewed, completed, or agreed to:

Title	Documents	Action
R_Resources_Creating_Company_Policies.pdf		Terms & Conditions
Drug Alcohol Policy.pdf		Terms & Conditions
Onboarding Form		Not Started
SOP Sign off form		Not Started

R_Resources_Creating_Company_Policies.pdf

Important
Organization's policies and procedures are outlined in the attached document. Please review carefully and agree to the policies below.

I agree to the company policies.

Sign below or attach your signature.

Upload (No files selected. Images must be 4 MB or smaller and in .jpg or .png format.)

Folder Assignment

With the ability to grant folder access by employee, company role, location, or a combination of role and location, Digital Folders help your company reach new levels of compliance while reducing administrative costs.





SET Safety

Online Proctoring Service



About Virtual Proctoring

Developed with due diligence requirements in mind, Virtual Proctoring is employed by institutions & organizations who understand the importance of identity verification & participation monitoring in online testing and training.

Ensuring that students, employees and contractors receive and retain critical information during their online learning experience is a shared responsibility between all stakeholders.

Through unique Biometric ID verification & AI assisted participation monitoring we are able to assist industries achieve these goals while not sacrificing program integrity or infringing on learner privacy.

Features

 Key Feature

 **Mobile Friendly** 
Works across all mobile devices, tablets & computers. Hardware flexibility is key in today's age and we have got that mastered.

 **On Demand**
No scheduling ever required. ID Verification & Proctoring services available 24/7.

 **User Experience**
No installation required & compatible with all internet browsers. Learners never have to leave your LMS.

 **Privacy by Design** 
Data encryption is not enough. Our partners & learners are protected through our use of Privacy by Design architecture.

 **Level Identity & Participation Verification**
Our patent pending 3 Level Identity & Participation Verification Process makes Integrity Advocate the most efficient & effective online verification solution on the market today.

 **Pricing**
The most cost effective online ID Verification & Remote Proctoring solution in the world.

How It Works

STEP 1:



The user is asked to take a picture of their face

STEP 2:



The user is asked to take a picture of their ID document

STEP 3:



The facial image is compared and authenticated against the ID

STEP 4:



Participation is monitored for custom session rules

STEP 5:



The Session is either cleared or invalid compared to the session rules

Privacy by Design

Data encryption is not enough.

Our customers and their users are protected through our use of Privacy by Design architecture. Integrity Advocate has been built so that no inadvertent data is ever collected. This means that unlike other proctoring solutions, we put the privacy of the individual first.

- Privacy embedded into design
- Respect for users privacy
- Visibility and transparency
- Full functionality; positive-sum, not zero-sum
- End to end security; full lifecycle protection
- Privacy as the default setting
- Proactive not reactive; Preventative not remedial

Customers

Health & Safety

From oil & gas, construction, and health care, to the hospitality & food service industries, we are assisting stakeholders across the globe achieve their shared compliance & safety goals. Integrity Advocate provides a true win-win by reducing costs while increasing both safety standards and legal defensibility.

Education

Online learning & testing doesn't have to be inflexible. No scheduling required, mobile & tablet friendly. Browser agnostic with screen monitoring capabilities. We have taken online assessment & exam proctoring into the new millennium.

Professional Associations

Dedication to the highest standards is of the utmost importance to us and the professional associations we support. Integrity Advocate is proud to assist professional associations globally to ensure their online education and maintenance processes demonstrate the integrity of their organization

Human Resources

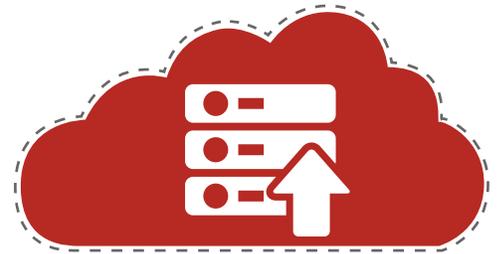
Screening job candidates & onboarding new employees around the world is no longer a daunting task. Hire, train & retain only the best personnel using our Form Authorization and ID Verification & Remote Proctoring Tools.

SET Safety P: 888-788-5666 E: info@setsafety.ca

www.setsafety.ca

DIGITAL FORMS

The Paperless Solution for a Mobile Workforce



SAFETY AID On-Boarding Package (BIS Training Solutions)
New Worker Information

Worker Position

IMPORTANT: This section must be completed first.

Work Agreement with: *
hereafter "The Employer"

Construction and Environmental Ltd.
 Earth-List
 Field Services Ltd.

Work Classification *
select your employee type

Salary
 Hourly
 Contractor

Worker Information

Full Legal First Name * **Full Legal Middle Name *** **Full Legal Last Name ***

Name you go by * **Date of Birth ***
1979-09-29

Social Insurance Number * **Home Phone *** **Cell Phone ***

Email Address * **Gender *** Male Female

Mailing Address * **City ***



Switch from paper to digital forms to allow completion anywhere using a computer, tablet, or smartphone.

Dynamic Digital Forms for All Your Assessment, Validation, and Audit Needs

Drag-and-drop functionality allows you to easily design digital forms that fulfill your company's needs. Add logic rules to each form checkbox and drop-down menu, which, depending on the answer selected, will dynamically reveal or hide other form fields. You can even allow forms to work in conjunction with the Training Matrix to automatically add required training to user accounts based on the fields selected.

Form Types

Create hundreds of customized forms, including:

Incident Investigations

Hazard Assessments

Competency Validations

COR Audits

Equipment Inspections



Medical Information

Do you have any of the following conditions? *
Check all that apply.

I have no known medical conditions

Allergies

Asthma / respiratory conditions

Fainting spells

Diabetes

Epilepsy

Heart conditions

Other (specify)

Do you carry an EpiPen? *
 Yes No

Allergies *
Please list all that apply. If none apply, enter 'none' or 'N/A'.
N/A

Emergency medications *
Please list all that apply. If none apply, enter 'none' or 'N/A'.
N/A

Current medications *
Please list all that apply. If none apply, enter 'none' or 'N/A'.
N/A

Consent

This information will be kept confidential, except as follows: *
Once completed, any information that might affect your ability to perform your job safely will be shared with your Front Line Supervisor to ensure that appropriate steps are taken to allow you to work safely. In addition, the form will be provided to the health staff in the health centre, and it will be used and/or disclosed if you sustain an injury or illness at work and the information is required to evaluate your condition and provide assistance.

I consent to the disclosure of this information as described above.

And more!

Advanced Form Builder

Our advanced form builder incorporates innovative drag-and-drop technology, allowing you to build and administer any form online. Each form can include:

Checkboxes



Drop-down menus



Likert scales



Images



Videos



Electronic signatures



Calculated fields



File uploaders



Open text fields



Field Settings (CB_2)

W+ W- F≡ F≡ T≡ T≡

Basic Category Points Actions

Title

Title

Description

Check all that apply

Show description as a tooltip

Type

Regular Checkboxes (Multiple)

Options

First Choice + - [icon]

Second Choice + - [icon]

Automated Alerts

Using our technology, you can set the frequency at which each form must be completed. Once the frequency is set, automated notifications are sent to specified personnel in advance of the due date. Should a due date be missed, escalating notifications can be sent to help get your team back on track.

